File from Other Entity to Sangamon iSeries(400)

Example: Check Reconciliation

- ☐ Internet: Get file
- ☐ Desktop Icon: Upload file to iSeries(400). This step can be reran.
- ☐ New World System: Process File

File from Sangamon iSeries(400) to Other Entity

Examples: Child Support, Direct Deposit, W2, IMRF, IDES, 1099

- ☐ New World System: Create file. Make sure it is the actual file. Follow New World instructions.
- ☐ Desktop Icon: Transfer actual file from iSeries400 to PC (400). This step can be reran.
- ☐ Internet: Upload the file from PC to entity.